

Before a Fire Occurs



What the Fire Department Does

What You Can Do



Topics



- The Business License Process
- Fire Safety Requirements
- The Fire Department Pre Fire Plan
- Fire / Evacuation Drills & Training for Your Employees
- Muster Point & Accountability
- Reporting to the Fire Officer in Charge



The Business License Process

- Part of the Business Licence process involves the Fire Department reviewing the application to confirm the occupancy meets the requirements of the Fire & Life Safety Bylaw.
- This is done to ensure the safety of all occupants once the business is open. Occupants include: The owner, employees, and customers
- The steps to this process are:
 - Review of applicable Fire Code requirements
 - Completion of a Fire Inspection
 - Confirm Compliance / Recommendations
 - Fire Department Approval



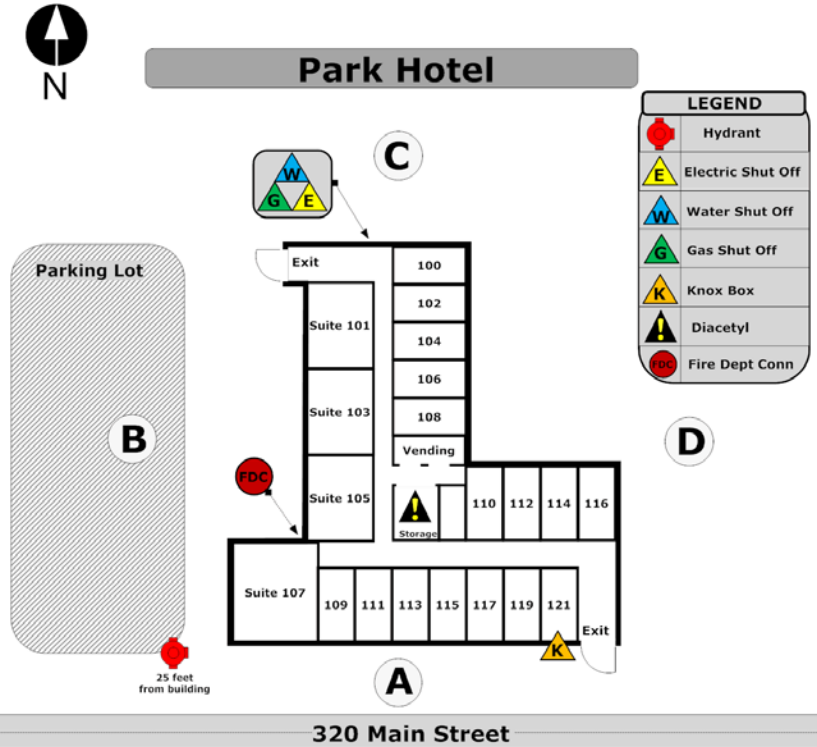
Fire Safety Requirements

- There are some key Fire Safety requirements that all businesses should adhere to in order to meet the Fire Code provisions
- Some of the most common & pertinent items are:
 - Understanding their Maximum Occupancy Capacity
 - Fire Extinguishers
 - Emergency Exit Lighting
 - Floor Plans that detail the route(s) to exits
 - Maintain a Fire Alarm/Fire Suppression system
 - Monthly Testing of the Fire Alarm system



The Fire Department Pre Fire Plan

- Fire Inspectors & Fire Crews complete Pre Fire Plans before a fire occurs
- This provides valuable Information that allows for more effective fire operations
- These are followed up with annual inspections



Fire / Evacuation Drills & Training for Your Employees

- Fire / Evacuation Drills provide your employees with the knowledge and experience to react positively in the event of an emergency
- Repetition helps us learn / The old adage, “Practice Makes Perfect”
- Knowing what to do ahead of time makes all the difference
- Your employees will have confidence that they will be able to effectively react to an emergency
- Fire extinguisher training will provide them the skill to deal with a small fire as well as the knowledge of when to and not to deal with a small fire



Muster Point & Accountability

- Training exercises will provide employees information on why and where to muster
- Muster points allow for efficient & effective accountability of your occupants / employees



Being Able to Report to the Fire Officer in Charge

- Rescue Operations versus Fire Suppression Operations
- Providing the Fire Officer confirmation that all occupants have exited and are accounted for



Questions

